

Internet Safety and Acceptable Use Policy

Dear Parents,

The Archdiocese schools are fortunate to have a connection to the Internet to supplement the other resources available to staff and students. The purpose of making technology available is to enhance teaching and educational discovery. It is the policy of the Archdiocese and St. Joseph's School that all technology used to access the network will be used in a responsible, legal and ethical manner. These services are provided as a privilege to the user and this Acceptable Use Policy provides an opportunity to educate the use on the school's expectations and the responsibility of the user. Students' use of the Internet will be under the supervision of School staff, but due to the nature of the Internet and evolving technology, even with supervision, students might get to an inappropriate site. It is the student's responsibility to report any inappropriate site to the teacher and return to the educational topic assigned. Students are responsible for appropriate behavior and network etiquette while using computers throughout the school and when on the network. The students will be held responsible for their actions and activity within their network. Unacceptable uses of the network will result in the suspension or revoking of these privileges and students will be referred to the principal.

A responsible network user will:

- Use language that is considered appropriate.
- Be polite
- Send information that other users will not find offensive.
- Conform to copyright laws.
- Never reveal personal information about yourself or any other users such as address, telephone number, credit card numbers, social security number, etc.
- Neither tamper with the system nor alter, delete or destroy any files or data that are not yours.
- Use the school network only during times assigned or otherwise permitted by a teacher.

The following are considered Unacceptable use of the computer/network:

- Visiting Internet sites not authorized by the school
- Plagiarism/Violating copyright laws.
- Destroying or vandalizing computer equipment.
- Depleting resources intentionally, such as paper.
- Using the Internet/Intranet (in school network) without permission.
- Sending or retrieving inappropriate material.
- Posting personal information that would jeopardize your safety or someone else's.
- Failure to obtain permission prior to use of the computer/network. Permission must be granted by a teacher or authorized adult supervisor each time the network is used.

PRINT: Parent or Guardian Family Name

SIGNATURE:

DATE: